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Updated March 10, 2010

TO: System Test Coordinators
FROM: Judy Snow, State Assessment Director
RE: Spring CRT and CRT-Alternate Updates

REMINDERS

Answer Booklets

- Use the same Answer Booklet for the CRT and the CRT-Alternate.
 - For the CRT-Alternate, some processes are different including:
 - Teachers transfer the student scores from the CRT-Alternate Test Booklet to the Answer Booklet
 - The CRT-Alternate Test Booklet and Answer Booklet plus other documents are returned to Measured Progress in white plastic envelopes, one for each student.
- Students attending alternate facilities during the testing window
 - Please contact OPI regarding any student attending alternate facilities (treatment, correctional, etc.) during the testing window.
 - Judy Snow, 406-444-3656 or jsnow@mt.gov

ALERTS

Test Items

The following test items for the Spring 2010 CRT are flawed and will not be used to calculate student results or as future field test items. Please advise test administrators to tell students to skip the following items. Information that was not included in the March 4 memo is highlighted.. Thank you.

- Grade 4 Math: Forms 1 and 2, Session 2, Page 53, Item #50
- Grade 8 Math: Form 3, Session 1, Page 34, Item #8
- Grade 8 Math: Forms 1, 2, 3, and 4, Session 1, Page 35, Item #11
- Grade 8 Math: Forms 1, 2, 3, and 4, Session 3, Page 60, Item #73

Instructions in Test Administration Manual and in Student Test Booklets

Because of discrepancies between some instructions in the Test Administration Manual and the Student Test Booklets, attached to this memo are five corrected pages in the Test Administration Manual. These attachments are from the Updated Test Administration Manual that is posted online. The instructions on these pages should now coincide with the instructions in the student test booklets.

- Reading Directions (now 2 pages, one for grade 3 and one for grades 4 through 8 and 10) replaces page 24 of the Manual
- Math Directions (now 2 pages, one for grade 3 and one for grades 4 through 8 and 10) replaces page 28 of the Manual
- Science Directions, Grades 4, 8, and 10, replaces page 33 of the Manual

Thank you.

If you have any questions, please contact the OPI Assessment Office:

- Judy Snow, 406-444-3656 or jsnow@mt.gov
- Karen Richem, 406-444-0748 or krichem@mt.gov
- Gayle Allen, 406-444-3511 or gallen2@mt.gov

Reading Directions (Grade 3)

Read aloud to students in grade 3:

This Reading test contains three test sessions. Use a pencil to mark or write your answers in the Test Booklet

This test includes two types of questions: multiple-choice and constructed-response questions.

For the multiple-choice questions, you will be given four answer choices - A, B, C and D. You are to choose the correct answer from the four choices. Each question has only one answer. After you have chosen the correct answer to a question, completely fill in the circle in the Test Booklet for the answer you chose. The example below shows how to completely fill in the circle.

CORRECT MARK	INCORRECT MARKS
<input checked="" type="radio"/>	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>

If you decide to change your answer to a question, erase the wrong mark completely before filling in the circle of the new answer. Be sure you only have one answer marked for each question. If two circles are bubbled in for the same question, that question will be scored as incorrect.

If you are having difficulty answering a question, skip the question and come back to it later. Make sure you skip the circle for the question in your Test Booklet.

For the other types of questions in the Test Booklet, you will be asked to write your answers to these questions in the box provided. Read the question carefully. If a question asks you to explain your answer or to show your work, be sure to do so.

You may make notes or use highlighters in your Test Booklet. Do not make any stray or unnecessary marks on the green bubbles in your Test Booklet.

Let's work through a sample question together to be sure you understand the directions.

Sample Question

1. What is the capital of Montana?
 - A. Browning
 - B. Glendive
 - C. Helena
 - D. Missoula

Reading Directions (Grades 4–8 And 10)

Read aloud to students in grades 4–8 and 10:

This Reading test contains three test sessions. Mark or write your answers in the Answer Booklet. Use a pencil to mark or write your answers.

This test includes two types of questions: multiple-choice and constructed-response questions.

For the multiple-choice questions, you will be given four answer choices - A, B, C and D. You are to choose the correct answer from the four choices. Each question has only one answer. After you have chosen the correct answer to a question, find the question number in your Answer Booklet and completely fill in the circle for the answer you chose. Be sure the question number in the Answer Booklet matches the question number in the Test Booklet. The example below shows how to completely fill in the circle.

CORRECT MARK	INCORRECT MARKS
<input checked="" type="radio"/>	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/> <input type="radio"/>

If you decide to change your answer to a question, erase the wrong mark completely before filling in the circle of the new answer. Be sure you only have one answer marked for each question. If two circles are bubbled in for the same question, that question will be scored as incorrect.

If you are having difficulty answering a question, skip the question and come back to it later. Make sure you skip the circle for the question in your Answer Booklet.

For the other types of questions in the Test Booklet, you will be asked to write your answers to these questions in the box provided. Read the question carefully. If a question asks you to explain your answer or to show your work, be sure to do so.

You may make notes or use highlighters in your Test Booklet, but you must bubble or write your final answers in your Answer Booklet. Do not make any stray or unnecessary marks in your Answer Booklet.

Let's work through a sample question together to be sure you understand the directions.

Sample Question

1. What is the capital of Montana?
 - A. Browning
 - B. Glendive
 - C. Helena
 - D. Missoula

Mathematics Directions (Grade 3)

Read aloud to students in grade 3:

Please turn to the page in your Test Booklet that says “Mathematics Directions.”

The mathematics test contains three test sessions. Use a pencil to mark or write your answers in your Test Booklet.

This test includes three types of questions: multiple-choice, short-answer, and constructed-response questions.

For the multiple-choice questions, you will be given four answer choices - A, B, C and D. You are to choose the correct answer from the four choices. Each question has only one answer. After you have chosen the correct answer to a question, completely fill in the circle in the Test Booklet for the answer you chose. The example below shows how to completely fill in the circle.

CORRECT MARK	INCORRECT MARKS
<input checked="" type="radio"/>	<input type="radio"/> <input type="radio"/> <input checked="" type="radio"/> <input type="radio"/>

If you decide to change your answer to a question, erase the wrong mark completely before filling in the circle of the new answer. Be sure you only have one answer marked for each question. If two circles are bubbled in for the same question, that question will be scored as incorrect.

If you are having difficulty answering a question, skip the question and come back to it later. Make sure you skip the circle for the question in your Test Booklet.

For the other types of questions in the Test Booklet, you will be asked to write your answers to these questions in the box provided. Read the question carefully. If a question asks you to explain your answer or to show your work, be sure to do so.

You may make notes or use highlighters in your Test Booklet. Do not make any stray or unnecessary marks on the green bubbles in your answer booklet.

Let’s work through a sample question together to be sure you understand the directions.

Sample Question

1. What is the capital of Montana?

- A. Browning
- B. Glendive
- C. Helena
- D. Missoula

Mathematics Directions (Grades 4–8 and 10)

Read aloud to students in grades 4–8 and 10:

Please turn to the page in your Test Booklet that says “Mathematics Directions.”

The mathematics test contains three test sessions. Mark or write your answers in the Answer Booklet. Use a pencil to mark or write your answers.

This test includes three types of questions: multiple-choice, short-answer, and constructed-response questions.

For the multiple-choice questions, you will be given four answer choices - A, B, C and D. You are to choose the correct answer from the four choices. Each question has only one answer. After you have chosen the correct answer to a question, find the question number in your Answer Booklet and completely fill in the circle for the answer you chose. Be sure the question number in the Answer Booklet matches the question number in the Test Booklet. The example below shows how to completely fill in the circle.

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If you decide to change your answer to a question, erase the wrong mark completely before filling in the circle of the new answer. Be sure you only have one answer marked for each question. If two circles are bubbled in for the same question, that question will be scored as incorrect.

If you are having difficulty answering a question, skip the question and come back to it later. Make sure you skip the circle for the question in your Answer Booklet.

For the other types of questions in the Test Booklet, you will be asked to write your answers to these questions in the box provided. Read the question carefully. If a question asks you to explain your answer or to show your work, be sure to do so.

You may make notes or use highlighters in your Test Booklet, but you must bubble or write your final answers in your Answer Booklet. Do not make any stray or unnecessary marks in your answer booklet.

Let’s work through a sample question together to be sure you understand the directions.

Sample Question

1. What is the capital of Montana?

- A. Browning
- B. Glendive
- C. Helena
- D. Missoula

Science Directions (Grades 4, 8 and 10)

If the Test Booklets and Answer Booklets were collected after the last test session, return them to the students. Each student must have his or her original test materials. Distribute #2 pencils to students who need them.

Read aloud to students in grades 4, 8 and 10:

Please turn to the page in your Test Booklet that says “Science Directions.”

The science test contains three test sessions. Mark or write your answers in the Answer Booklet.

Use a pencil to mark or write your answers.

This test includes two types of questions: multiple-choice, and constructed-response questions.

For the multiple-choice questions, you will be given four answer choices - A, B, C and D. You are to choose the correct answer from the four choices. Each question has only one answer. After you have chosen the correct answer to a question, find the question number in your Answer Booklet and completely fill in the circle for the answer you chose. Be sure the question number in the Answer Booklet matches the question number in the Test Booklet. The example below shows how to completely fill in the circle.

CORRECT MARK	INCORRECT MARKS
<input checked="" type="radio"/>	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>

If you decide to change your answer to a question, erase the wrong mark completely before filling in the circle of the new answer. Be sure you only have one answer marked for each question. If two circles are bubbled in for the same question, that question will be scored as incorrect.

If you are having difficulty answering a question, skip the question and come back to it later. Make sure you skip the circle for the question in your Answer Booklet.

For the other types of questions in the Test Booklet, you will be asked to write your answers to these questions in the box provided. Read the question carefully. If a question asks you to explain your answer or to show your work, be sure to do so.

You may make notes or use highlighters in your Test Booklet, but you must bubble or write your final answers in your Answer Booklet. Do not make any stray or unnecessary marks in your answer booklet.

Let’s work through a sample question together to be sure you understand the directions.

Sample Question

1. What is the capital of Montana?

- A. Browning
- B. Glendive
- C. Helena
- D. Missoula